**Whom to See for What in the School of Music**

**2018-2019**

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**Administrative Activities**

*Ms. Lori DeBoy - Associate Director, Administrative Affairs*

Room 2110C  301-405-5564  ldeboy@umd.edu

- Oversees administrative/operational policies and procedures
- Administration of APT/ Legal Issues

**Main Office Reception, supplies, keys, and paychecks**

Christine Castillo  (2110)  Reception  (301) 405-5390  Ccastil1@umd.edu

**Appointments with the Director and conference room (2115) scheduling, ID Cards, Parking**

Heather Mundwiler  (2110)  Assistant to the Director  (301) 405-6514  hmundwil@umd.edu

**Fiscal matters, payroll and benefits, tuition remission, and purchasing**

Patrice Sheffield Jackson  (2110F)  Assistant Director of Finance  (301) 405-2943  psheffie@umd.edu

Jeannette Oliver  (2110)  Business Manager  (301) 405-5565  jlo@umd.edu

**Production/Operations/Rentals/Security**

Aaron Muller  (2146)  Assistant Director of Production/Operations  (301) 405-9954  amuller@umd.edu

**Scheduling**

- **School of Music Classroom & rehearsal space reservations, locker assignments**
  
  Luke Spence  (2110)  Graduate Assistant  music-schedule@umd.edu

- **Performance venues scheduling, Clarice Smith Performing Arts Center**
  
  Amanda Barber  Scheduling Manager  (301) 405-8176  schedule-theclarice@umd.edu  theclaricerecital@umd.edu

**Recording**

Antonino D’Urzo  Recording Engineer  (301) 779-5544  opusrite@gmail.com

**Classroom Technology**

Bill Evans  AV Specialist  (301) 405-6039  wevans1@umd.edu

**Piano Maintenance**

Ming Li  Piano Technician  (301) 405-5542  fuali@umd.edu

**Facilities Maintenance**

Bill Brandwein  Facilities Manager  (301) 405-6698  billb@umd.edu

Work Control  Main Campus  (301) 405-2222

Police Department  NON-Emergency Mobile Phone #3333 or (301) 405-3555  Emergency 911 or (301) 405-3333

**Production Staff /Ensembles**

Ashley Pollard  (2144)  Maryland Opera Studio  (301) 405-5546  pollarda@umd.edu

Lauri Johnson  (2150)  University Choirs  (301) 405-5571  umchoirs@umd.edu

Mark Wakefield  (2123)  University Orchestras  (301) 405-5572  mwake@umd.edu

Tina Hoitt  (2531)  UM Bands  (301) 405-5542  thoitt@umd.edu
Curricular Activities

Dr. Edward Maclary - Associate Director, Academic Affairs
Room 2110G (301) 405-4561 maclary@umd.edu

- Oversees academic and curricular matters - undergraduate emphasis
- Class scheduling, enrollment services, advising, admissions, student conduct & financial aid

Enrollment Services: Admissions, Recruitment, Auditions, and Financial aid
Jenny Lang (2110E) Assistant Director of Enrollment Services (301) 405-5031 jenlang@umd.edu
Aaron Paige (2112) Admissions Coordinator (301) 405-8380 mrajp01@umd.edu

Student Services: Registration, Orientation, Class Scheduling, Academic program requirements
Craig Arnold (2110H) Assistant Director of Student Services & Undergraduate Advisor (301) 405-5563 csarnold@umd.edu
Josh Thompson (2112) Student Services Coordinator (301) 405-5560 jthomps2@umd.edu

Graduate Studies & Strategic Initiatives
Dr. Patrick Warfield – Associate Director, Graduate Studies and Strategic Initiatives
Room 2110 D (301) 405-1274 pwarfiel@umd.edu
Greg Miller – Interim Associate Director, Fall 2018
Room 2110 D (301) 405-2577 gemiller@umd.edu

- Oversees graduate studies
- Community Engagement

FACULTY DIVISION COORDINATORS

Music Education Michael Hewitt (2130B) (301) 405-5504 mphewitt@umd.edu
Musicology/Ethnomusicology J. Lawrence Witzleben (3110H) (301) 405-5502 jlwitz@umd.edu
Piano Larissa Dedova (3130E) (301) 405-8686 dedova@umd.edu
Strings James Stern (3117) (301) 405-5530 jstern1@umd.edu
Theory/Composition Dora Hanninen (1110F) (301) 405-5467 dhann@umd.edu
Voice/Opera Carmen Balthrop (3122) (301) 405-5496 cbalthro@umd.edu
Winds/Percussion Mark Hill (1130D) (301) 405-5524 markhill@umd.edu

Director, School of Music
Dr. Jason Geary
Room 2110B (301) 405-6514 geary@umd.edu
Heather Mundwiler (2110) Assistant to the Director (301) 405-6514 hmundwil@umd.edu