Administrative Activities

Ms. Lori DeBoy - Associate Director, Administrative Affairs
Room 2110C  301-405-5564  ldeboy@umd.edu

- Oversees administrative/operational policies and procedures
- Administration of APT/ Legal Issues

Main Office Reception, ID cards, supplies, keys, parking, and paychecks
- Tina Hoitt (2110) Administrative Coordinator  (301) 405-5390  thoitt@umd.edu

Appointments with the Director and conference room (2115) scheduling
- Heather Mundwiler (2110) Assistant to the Director  (301) 405-5553  hmundwil@umd.edu

Fiscal matters, payroll and benefits, tuition remission, and purchasing
- Jeannette Oliver (2110G) Business Manager  (301) 405-5565  jlo@umd.edu
- Patrice Sheffield Jackson (2110 F) Assistant Director of Finance  (301) 405-2943  psheffie@umd.edu

Production/Operations/Rentals/Security
- Aaron Muller (2146) Ass’t Director –Production/Operations  (301) 405-9954  amuller@umd.edu

Scheduling
- School of Music Classroom & rehearsal space reservations, locker assignments
  Luke Spence (2110) Graduate Assistant  music-schedule@umd.edu
- Performance venues scheduling, Clarice Smith Performing Arts Center
  Amanda Barber Scheduling Manger  (301) 405-8176  recitals@umd.edu

Recording
- Antonino D’Urzo Recording Engineer  (301) 779-5544  opusrite@aol.com

Classroom Technology
- Phil Kancianic AV Specialist  (301) 405-6039  pkan@umd.edu

Piano Maintenance
- Ming Li Piano Technician  (301) 405-5542  fuali@umd.edu

Accompanying
- Ted Guerrant Accompanying Coordinator  (301) 405-0284  guerrant@umd.edu

Facilities Maintenance
- Facilities Manager James Ross  (301) 405-3240  jlross@umd.edu
- Work Control Main campus  (301) 405-2222
- Police Department NON-Emergency Mobile Phone #3333 or 301.405.3555
  Emergency  911 or 301.405.3333

Production Staff /Ensembles
- Maryland Opera Studio (2144) Ashley Pollard  (301) 405-5546  pollarda@umd.edu
- University Choirs (2150) Lauri Johnson  (301) 405-5571  umchoirs@umd.edu
- University Orchestras (2123) Mark Wakefield  (301) 405-5572  mwake@umd.edu
Curricular Activities
Dr. Edward Maclary - Associate Director, Academic Affairs
Room 2110       (301) 405-4561   maclary@umd.edu

• Oversees academic and curricular matters - undergraduate emphasis
• Class scheduling, enrollment services, advising, admissions, student conduct & financial aid

Enrollment Services:  Admissions, Recruitment, Auditions, and Financial aid
• Jenny Lang  (2110E)   Ass’t Director – Enrollment Services       (301) 405-5031  jenlang@umd.edu
• TBD            (2112)   Admissions Coordinator            (301) 405-8380

Student Services: Registration, Orientation, Class Scheduling, Academic program requirements
• Craig Arnold  (2110 H)                          301) 405-5563  csarnold@umd.edu
  Ass’t Director –Student Services & Undergraduate Advisor
• Emily Cantrell Sheil (2112)  Student Services Coordinator (301) 405-5560 ecantrel@umd.edu

Graduate Studies & Strategic Initiatives
Dr. Patrick Warfield – Associate Director, Graduate Studies and Strategic Initiatives
Room 2110 D               (301) 405-1274                 pwarfiel@umd.edu

• Oversees graduate studies
• Outreach, Entrepreneurship, Alumni Activities

Publications, Marketing, Donor Relations
• Cara Fleck (2110)  Ass’t Director – Communications/External Relations (301) 405-7283  fleckc@umd.edu

FACULTY DIVISION COORDINATORS

Music Education   Michael Hewitt  (2130B)   (301) 405-5504  mphewitt@umd.edu
Musicology/Ethnomusicology  J. Lawrence Witzleben  (3110H) (301) 405-5502  jlwitz@umd.edu
Piano  Larissa Dedova  (3130E)   (301) 405-8686  dedova@umd.edu
Strings  James Stern  (3117)   (301) 405-5530  jstern1@umd.edu
Theory/Composition  Dora Hanninen  (1110F) (301) 405-5467  dhann@umd.edu
Voice/Opera  Carmen Balthrop  (3122)   (301) 405-5496  cbalthro@umd.edu
Winds/Percussion  Mark Hill  (1130D)   (301) 405-5524  markhill@umd.edu

Director, School of Music
Dr. Jason Geary
Room 2110B             (301) 405-6514     geary@umd.edu

• Heather Mundwiler (2110)  Assistant to the Director (301) 405-6514  hmundwil@umd.edu