1. Students must have completed at least 12-15 semester hours at UMCP for admission. Transfer students should apply within their first semester on campus if the university has accepted 12-15 credits.

2. Students must have successfully completed MUSP 208 and MUSC 251 before they may enter junior methods courses and apply to the College of Education. Check with your advisor if you have questions.

3. Students must have successfully completed MUED320 (Instrumental) or MUED333 (Choral/General) with a grade of B or better.

4. A résumé documenting prior experience working with school-age children is mandatory for admission to the College of Education. Examples include camp instructor, Sunday school teacher, private teacher, tutoring, work with youth groups and so forth. If assistance is needed in preparing your resume consult your advisor or contact The Writing Center (Taliaferro Hall, Rm. 0125, 301-405-3785).

5. Goal statement: In a two-page, double-spaced paper, respond to the four questions below. Your goal statement should be free of spelling, punctuation, and syntax errors. If assistance is needed in writing your goal statement, consult your advisor or contact the Writing Center (Taliaferro Hall, Rm. 0125, 301-405-3785). Your two-page statement should address and answer these four questions:
   a. What does it mean to be a good music teacher to all students?
   b. What do you need to know and be able to do to become a good music teacher?
   c. What do you need to learn to be a good music teacher?
   d. Where are you in the developmental process of becoming a good teacher to all students?

6. You must submit 3 letters of recommendation with your application. These letters should be from former employers, faculty, or others who can address your potential as a teacher. Letters should be written on letterhead and include a business card and/or contact information so the Music Education faculty review board may contact the writer, if necessary. Alternatively, letters of recommendation can be emailed directly to Dr. Montgomery (janetm@umd.edu). Do not have the letters sent directly to the College of Education.

7. Complete the Praxis CORE exam by January 1st in order to have your scores back in time to complete your application. You are exempt from PRAXIS CORE if you achieved a score of 1100 on the SAT or 24 on the ACT. In the event that you are exempt, please submit an SAT/ACT score report along with your application. If you need to schedule the Praxis CORE exam, please visit ets.org/praxis to schedule your exam. Attach a copy of your score report to the application.

8. Include an unofficial copy of your most recent university transcript to verify coursework and eligibility.

Applications must be complete when they are submitted to the Music Education office, and must be submitted no later than March 1st. You may only apply to the College of Education once per year, so be attentive to deadlines and the preparation of your application packet. Once your application is verified, it will be forwarded to the College of Education for review and notification of your acceptance/status will follow.

Work to complete your application in as professional a manner as possible. This is good career practice. For further assistance, contact the departmental assistant in the Music Education Office (CSPAC 2131D) during posted hours, via telephone at 301-314-2490, or email at mued@umd.edu