1. The application and all materials must be complete when they are submitted online at [http://ter.ps/musiccoeapp](http://ter.ps/musiccoeapp), and must be submitted no later than March 1st.

2. Students must have completed at least 12-15 semester hours at UMD for admission. Transfer students may apply within their first semester on campus if the university has accepted 12-15 credits.

3. Students must have successfully completed MUSP208/MUSP218 and MUSC251 before they may enter junior-level methods courses. Check with your advisor if you have questions.

4. Students must have successfully completed MUED320 (Instrumental) or MUED333 (Choral/General) with a grade of B or better.

5. The Praxis CORE exam (info available at ets.org/praxis) must be completed by January 1st in order to have your scores back in time to include with your application. You are exempt from this exam if you achieved a score of 1100 or higher on the SAT or 24 or higher on the ACT. In the event that you are exempt, please note this on your application. You must include a copy of your Praxis Score Report to the application if you were required to take the test. You may be asked to send an ACT or SAT score report if scores are unable to be obtained through other channels at UMD.

6. A résumé documenting prior experience working with school-age children is mandatory for admission to the College of Education. Examples include camp instructor, religious education teacher, private teacher, tutoring, work with youth groups and so forth. If assistance is needed in preparing your résumé consult your advisor or contact The Writing Center (Taliaferro Hall, Rm. 0125, 301-405-3785).

7. Goal statement: In a two-page, double-spaced paper, respond to the questions below. Your goal statement should be free of spelling, punctuation, and syntax errors. If assistance is needed in writing your goal statement, consult your advisor or contact the Writing Center (Taliaferro Hall, Rm. 0125, 301-405-3785). Your two-page statement should address and answer these questions:
   a. What does it mean to be an excellent music teacher to all students?
   b. What are your current areas of strength and weakness as they relate to the knowledge and skills you believe to be necessary?
   c. How do you plan to go about improving on your strengths and overcoming your weaknesses in the music teacher education program?

8. Foundational Competencies Acknowledgement and Self-Assessment Forms. These must be downloaded from the website application (see address below), completed, scanned, and uploaded.

9. Three (3) references must complete confidential assessments at [http://ter.ps/muedrefcheck](http://ter.ps/muedrefcheck) These references may be current or recent employers, faculty, or others who can address your potential as a teacher. Evaluations may only be completed online and will be verified by music education faculty or staff.

All applications and materials must be complete when they are submitted online at [http://ter.ps/musiccoeapp](http://ter.ps/musiccoeapp), and must be submitted at no later than February 1. You may only apply to the Teacher Preparation Program once per year, so be attentive to deadlines and the preparation of your application packet. Your application will be reviewed by the music education faculty who may request further documentation or a meeting to discuss the application with you. Applicants will be notified of acceptance by April 1. If approved, the application will be forwarded to the College of Education.

Work to complete your application in as professional a manner as possible. This is good career practice. For further assistance, contact the departmental assistant in the Music Education Office (CSPAC 2130D) during posted hours, via telephone at 301-314-2490, or email at mued@umd.edu.