

Deadlines for Music Education Undergraduate Students Important for Certification

Initiated: 15 April 2003 ~ Revised: 30 August 2011

Year 1

Criminal Disclosure Form

Due fall of first semester

This must be on file in the Music Education Office (CSPAC 2130D) ASAP during your first semester at the university. You will receive this form in MUED 186. You are not permitted to observe or visit local schools without this form signed and notarized. Several public notary personnel are available on campus.

Year 2

Praxis I Examination

Register fall of sophomore year

You are required to pass Praxis I before you will be admitted to the *College of Education Teacher Certification Program*. Praxis information is at <<http://www.ets.org/praxis>> or through the university testing center at 301-314-7688. Passing scores for this exam are Reading (177), Writing (173), Math (177) or Composite (527).

Make sure to indicate that your scores are sent to (1) the College of Education (UMCP) and (2) the Maryland State Department of Education (MSDE) and (3) bring a copy of the results into the Music Education Office once you receive them.

Application to the Teacher Education Certification Program

Due mid-February (check MUED bulletin board for specific date)

Application forms may be found outside the music education office beginning **December 15**. You cannot register for Junior Level Methods Classes until you are admitted to the teacher certification program. The deadline for submitting your application to the music education office is mid-February of your sophomore year and it is strongly recommended that you begin acquiring the application materials well before the deadline.

College of Education & Teacher Certification Program Course Approvals

Once you are admitted to the College of Education courses, these classes require authorization to register. After receiving permission from your Music Education advisor, contact the College of Education Student Services Office @ 301-405-2364 to receive authorization stamps for EDHD 413, EDHD 426 and EDCI 463. Tell them your name, major and specific course you need when requesting course authorizations. No permission is required to register for EDPL 301.

Year 3

Teaching Intern Application

Apply for your teaching internship in the semester prior to the pre-student teaching internship. The deadline is usually very early in the semester. Check the MUED Calendar of Events to determine the specific date. You can pick up the application from the Music Education Office (2130D).

During this same period, set up a senior audit meeting with your advisor to ensure you have completed all degree requirements and also to discuss your interests and possible placements. Also, set up an advising appointment in the College of Arts & Humanities to determine if you have met all CORE (general education) class requirements.

Year 4

Praxis II Examination

You must pass Praxis II before you begin your regular teaching internship. Register for two sections of this exam (Musical Content & Musical Analysis) early in the semester before you do your internship (during pre-student teaching internship) because you must have your results prior to entering the classroom for your regular internship semester. Praxis information is at <<http://www.ets.org/praxis>> or through the university testing center at 301-314-7688. Passing scores for this exam are Musical Content (154), Musical Analysis (147) or Composite (301).

Make sure to indicate that your scores be sent to (1) the College of Education (UMCP) and (2) the Maryland State Department of Education (MSDE) and (3) bring a copy of the results into the MUED Office once you receive them. You may also select to send your scores to other state education departments, but you must select UMCP and MSDE before listing other agencies.

Transfer Students

Examinations & Teaching Internship Applications

Check with your advisor about the appropriate dates and deadlines for your situation. Each student will have unique circumstances that should be reviewed with your advisor as soon as you arrive on campus.

Important Note

Your music education degree from University of Maryland does not automatically grant you a state teaching credential. You must contact The Maryland State Department of Education (MSDE) and arrange for your credential. Start reviewing the requirements during the semester in which you are a teaching intern. (Some school districts assist you with this once you have been hired.) The contact information for the State of Maryland is <<http://certification.msde.state.md.us/>>. If you are planning to teach in another state, you must contact both MSDE and the Department of Education in that state.

For questions or concerns, contact your faculty advisor via email or in person.
